



Agnihotri College of Pharmacy

Bapujiwadi, Ramnagar, Wardha 442001, Maharashtra.

6.2.2. Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

The following documents are attached hearwith:

1. Institutional expenditure statements for the heads of e- governance implementation reflected in the audited statement.
2. Link to the ERP Document and Screen shots of user interfaces of each module reflecting the name of the HEI.
3. Annual e-governance report approved by Governing Council.
4. Policy document on e- governance.

Institutional expenditure statements for the implementation of e - governance form 2019-2023

Agnihotri College Of Pharmacy B.Pharm+M.Pharm						
ACADAMIC EXPENSES						
	2019	2020	2021	2022	2023	Total
Academic Meeting Staff & Faculties	0	0	0	48900.00	61500.00	751190.00
Annual Staffing Expenses	157620.00	283610.00	199610.00	199610.00	271762.00	1362212.00
Library Expenses	117570.00	114470.00	114470.00	136270.00	424480.00	1590210.00
Camp Expenses	41600.00	0.00	0.00	0.00	0.00	41600.00
Educational Tour Expenses	24400.00	261200.00	0.00	0.00	0.00	495300.00
Exam Expenses	296280.00	162150.00	54630.00	4500.00	202275.00	600025.00
Student Freshers Welcome party Exp	215273.00	162210.00	0.00	134625.00	150720.00	662828.00
Staff & Faculties Meeting Expenses	23350.00	25800.00	0.00	0.00	0.00	49230.00
Student Prize Distribution Expenses	129950.00	139420.00	0.00	0.00	112979.00	382349.00
Student Function Expenses	249605.00	25340.00	189590.00	16120.00	740803.00	1275518.00
Student Welfare Expenses	140820.00	167326.00	133730.00	345527.00	367585.00	1364088.00
Sport Expenses	308820.00	279064.00	0.00	0.00	76375.00	664239.00
Seminar & Conference Expenses	51240.00	48000.00	0.00	251300.00	15200.00	365740.00
Staff Conference Registration Expns	1560.00	21780.00	0.00	20500.00	89000.00	131920.00
Lab Practical Expenses	164549.00	119153.00	0.00	17370.00	118180.00	414260.00
Medical expenses	40855.80	40346.25	16255.00	187181.00	622881.00	905419.05
Legal Fees Expenses	80000.00	0.00	100000.00	16269.00	367000.00	543269.00
Practical Exam Expenses	424838.00	618395.00	17127.00	250000.00	277250.00	1587610.00
Security Guard Expenses	47807.00	54650.00	12000.00	428520.00	129000.00	671977.00
Digital Lecture Expenses	0.00	0.00	0.00	220000.00	514490.00	734490.00
Training & Placement Expense	132020.00	117500.00	0.00	52000.00	46984.00	328504.00
Admission Marketing Expense	0.00	0.00	41880.00	118000.00	352153.00	512033.00
Total	3201917.80	3090712.25	1077182.00	3253482.00	4983717.00	15607011.05
MISC & CLEANING EXPENSES						
Advertisement Expenses	400971.00	478189.00	206174.00	530455.00	678025.00	2353818.00
Board & Banner Expenses	211320.00	204470.00	159380.00	605720.00	237670.00	1418560.00
Printing Expenses	420817.00	821255.00	345327.00	18260.00	806614.00	1512273.00
Water Expenses	18600.00	80720.00	35720.00	125175.00	45045.00	309310.00
Refreshment Expenses	99335.00	208174.00	34211.00	404480.00	275316.00	1021636.00
Misc & Cleaning Expenses	57103.00	63476.64	20394.00	312477.00	163306.00	836756.64
Animal Expense	456545.00	844857.00	212565.00	750887.00	571780.00	2336184.00
Generator & Battery Maint Expenses	10800.00	15000.00	0.00	9160.00	34000.00	151450.00
Total	1675491.00	1715991.64	817771.00	2919104.00	2811630.00	9939987.64
OFFICE EXPENSES						
Bank charges	6658.13	6290.72	4007.44	4907.92	7266.07	29130.28
Admit Fees	43000.00	43000.00	43000.00	50000.00	50000.00	229000.00
Interior decoration Expenses	612923.00	541355.00	12080.00	994757.00	1612738.00	3793853.00
Internet Expenses	20162.00	19610.00	13317.00	72183.00	225180.00	350652.00
Typing & Zebra Expenses	44938.00	119644.00	84685.00	290256.00	170009.00	709382.00
Stationery Expenses	525179.00	855245.00	819757.00	906161.00	1213870.00	4320408.00
Telephone & Postage Expenses	88164.00	95148.00	201383.00	303403.00	339188.00	826280.00
Bank Expenses	0.00	0.00	0.00	1992173.00	0.00	1992173.00
Travel & Per diem Expenses	254654.00	135127.00	161793.00	522445.00	189440.00	1109510.00
Electric Expense	0.00	0.00	1614188.00	852950.00	133800.00	2201038.00
Total	1515678.13	1819464.72	2894212.44	5587235.92	3741851.07	15554442.28
TRAVELLING EXPENSES						
Diesel & Petrol Expenses	185916.00	279173.00	595186.00	848820.00	996018.00	2605133.00
Traveling Expenses	136130.00	211835.00	181755.00	179487.00	635140.00	1949927.00
Total	722226.00	490208.00	776941.00	828307.00	1331158.00	4151060.00

EXAM FEES PAID EXPENSES						
Exam & etc	1622205.00	1295820.00	779494.00	1567747.00	1825208.00	7090474.00
REPAIR & MAINTANCE EXPENSES						
Building Repair & Maint Expenses	192180.00	392911.00	171915.00	1370973.00	1602189.00	3729190.00
Computer Repair & Maint Expenses	138085.00	149879.00	52059.00	378625.00	272950.00	991598.00
Electric Repair & Maint Expenses	241240.00	271541.00	379687.00	1456357.00	1129138.00	3477963.00
Furniture Repair & Maint Expenses	170644.00	704030.00	55900.00	773995.00	640843.00	2345012.00
Garden Repair & Maint Expenses	143800.00	146380.00	81798.00	180485.00	443550.00	1016013.00
Lab Repair & Maint Expenses	354764.46	219721.00	48368.40	386485.00	208560.00	1217995.86
Machinery Repair & Maint Expenses	229082.00	558945.00	349781.00	1408952.00	1110343.00	3837113.00
Total	1468805.46	2443409.00	1148629.40	5965872.00	5407173.00	16434888.86

68777863.23

B	M	TOTAL
13074179.05	2532832	15607011.05
7572833.64	2367154	9939987.64
12098273.4	3456168.88	15554442.28
3463515	657345	4120860
6549237	741217	7290454
14388808.86	2046090	16434898.86
		68777863.23

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CRITERION 6

6.2.2

**Implementation of e-governance in
areas of operation**




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6.2.2: Implementation of e-governance in areas of operation

Institute has procured Sack Info 2.5 ERP .The software used for Administration, Finance and account, student admission and Library.

B. Pharm. and M. Pharm. admission process is carried out centrally by directorate of technical Education Maharashtra State (DTE). DTE conducts Centralized Admission Process (CAP) rounds and allot the students to the institute for respective course. The student admission is confirmed in DTE website using login ID and password provided by DTE.

For students related work university had a contract with Promac Software Pvt. Ltd. University examination related work like online examination forms, online generation of hall tickets etc. Institute use University provided portal of Promac Software Pvt. Ltd. The institute has single window service.




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6.2.2 Screen shots of user interfaces of each module reflecting name of HEI

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5	Screenshot of Sack Info 2.5 ERP showing Student Library Information
6	Screenshot of Sack Info 2.5 ERP showing Examination Information




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Link and Screenshot of Sack Info 2.5 ERP

Sack Info 2.5 ERP **Jai Mahakali Shikshan Sanstha**

Event Calander

September		October 2023					November	
Mon	Tue	Wed	Thu	Fri	Sat	Sun		
25	26	27	28	29	30	1		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31	1	2	3	4	5		

Log in

ADD1

Password

Forgot your password ???

Log in

Notice

" A confident smile can be the sweetest revenge to someone who hurts u..."

Designed, Developed & Maintained by SynchRoniK Inc.

<http://117.247.52.179/Default.aspx>



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Screenshot of Sack Info 2.5 ERP showing Employee Detail

The screenshot shows the Sack Info 2.5 ERP interface. The browser address bar shows '14.1.119.45:671/MainFrame.aspx'. The application header includes 'Sack Info 2.5 ERP', 'Licence To : AGNIHOTRI', 'AGNIHOTRI COLLEGE OF PHARMACY', and a user greeting 'Welcome, ASHUTOSH'. A navigation menu on the left lists various system functions. The main area displays the 'Employee Details' form for an employee named Prasad Jumade.

Employee Details	
* Institute ID	ACP
* Department	PHARMACEUTICAL CHEMISTRY
Short Code	
Emp Type	TEACHING
* Emp ID	T012
* Emp Name	Mr Prasad Jumade
* Sex	Male
Position	5
Father Name	Pranjali
* Status	ADHOC
Shift	1
* Date of Birth	07/06/1982
Marital Status	Married
Blood Group	N/A
Designation	PROFESSOR
* Date of Join	16/06/2007
Active	Yes
Permanent Address	Sai Nagar Wardha
City/Village	Wardha
Phone No	9970011683
Local Address	Sai Nagar Wardha
City/Village	Wardha
Phone No	9970011683
Email ID	pjumade@reddiffmail.com
PIN No	442001
Mobile No	+91 9970011683
Mother Name	Nalini
Catagory	OPEN



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Screenshot of Sack Info 2.5 ERP showing Fee Collection

The screenshot shows the Sack Info 2.5 ERP interface. The browser address bar shows '14.1.119.45:671/MainFrame.aspx'. The application header includes 'Sack Info 2.5 ERP', 'Licence To : AGNIHOTRI', and 'AGNIHOTRI COLLEGE OF PHARMACY'. A navigation menu on the left lists various modules, with 'FEES' selected. The main content area is titled 'Fee Collection' and contains a form with the following fields and options:

- Challan
- Academic Year: 2022 - 2023
- Date: 10/10/2023
- *Student ID: UG22001
- Name: [Empty]
- Institute ID: [Empty]
- Branch: [Empty]
- Year/Sem: [Empty]
- Batch: [Empty]
- Category: [Empty]
- Admission Type: [Empty]
- Mobile No: [Empty]
- Payment Method: Manual Automatic
- Total Applicable Fees: [Empty]
- Total Balance Fees: [Empty]
- * Amount: 00.00
- Applicable on Student: [Empty]
- Concession: Student Paid [Empty]
- Student Current Year Balance: [Empty]
- Opening Balance [Empty]
- Total Student Balance: [Empty]
- Plain Pre Printed
- Cash Cheque Challan RTGS/NEFT On Line Gpay/PhonePe
- Send SMS
- Status: [Empty]

Buttons for 'Save' and 'Clear' are visible at the bottom of the form. The Windows taskbar at the bottom shows the system time as 11:12 AM on 10/10/2023.



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Screenshot of Sack Info 2.5 ERP showing Student Information

The screenshot shows the Sack Info 2.5 ERP interface. The browser address bar shows '14.1.119.45:671/MainFrame.aspx'. The application header includes 'Sack Info 2.5 ERP', 'Licence To : AGNIHOTRI', and 'AGNIHOTRI COLLEGE OF PHARMACY'. A navigation menu on the left lists various sections like EXAM SECTION, FEEDBACK, FEES, FRONT OFFICE, HOSTEL, INWARD OUTWARD DOC, LEAVE MANAGEMENT, LIBRARY, ONLINE EXAM, PAYROLL, PURCHASE, SKILL DEVELOPMENT, STAFF ATTENDANCE, STORES, STUDENT SECTION, TRAINING AND PLACEMENT, TRANSPORT, UNIFORM SECTION, and USER MANAGEMENT. The 'STUDENT SECTION' is expanded, showing options like Add User, Main Entry, Master Entry, Reports, and Transactions. The 'Basic Student Information' form is displayed, showing fields for Student ID (UG22001), Name (Atram Ashwini Suresh), Academic Year (2023-2024), Institute ID (ACP), Course (UG), Branch (PHARMACY), Category (ST), Gender (Female), Name (Ashwini), Genral Reg. No (1508), Surname (Atram), Date Of Admission (01/07/2022), Batch (2022), Enrollment No /PRN (37848), Year (1ST YEAR), Quota (CAP), Date of Birth (15/08/2003), Father Name (Suresh), Mother Name (Geeta), and Mobile No (7218695486). The form includes buttons for 'Save & Next >>>', 'Next', 'Last', and 'Print Form'. A 'Grand Total 0' is shown at the bottom of the form. The system tray at the bottom right shows the time as 10:46 AM on 10/10/2023.



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Screenshot of Sack Info 2.5 ERP showing Student Library Information

The screenshot shows the Sack Info 2.5 ERP interface. The browser address bar indicates the URL is 14.1.119.45:671/MainFrame.aspx. The application header includes the logo, license information (Licence To : AGNIHOTRI), and the user name (Welcome, ASHUTOSH). The main content area displays the 'Category Allocation' form for a student. The form includes fields for Student No, Lib Category, and Valid Till, along with a preview of the student's details: Name (Atram Ashwini Suresh), Validity, Category (ST), Branch (PHARMACY), Year (1ST YEAR), and Academic. Below the form is a table showing the current allocation:

	MEMBERNO	CATEGORY	VALID_TILL
Edit	UG22001	STUDENT	30/04/2024

The left sidebar contains a navigation menu with categories like LIBRARY, ONLINE EXAM, ADMIN, PAYROLL, and PURCHASE. The Windows taskbar at the bottom shows the system time as 11:04 AM on 10/10/2023.



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Screenshot of Sack Info 2.5 ERP showing Student Admission Information

The screenshot shows the Sack Info 2.5 ERP interface. The browser address bar indicates the URL is 14.1.119.45:671/MainFrame.aspx. The application header includes the college name and a welcome message for Ashutosh. A navigation menu on the left lists various sections, with 'STUDENT SECTION' expanded to show 'Main Entry' and several sub-options. The main content area displays a 'Student Roll Number' report for the 'PHARMACY' branch. The report includes filters for Academic Year (2022-2023), Institute (ACP), Branch (PHARMACY), Course (UG), and Year (1ST YEAR). A table lists student records with columns for Roll Number, Batch, Surname, Name, Status, Gender, and Fee Paid for the years 2022-2023, 2021-2022, and 2020-2021. The table contains 10 rows of student data.

	Batch	Surname	Name	Status	Gender	2022-2023	2021-2022	2020-2021	
<input type="checkbox"/>	UG22067	2022	HIWANJ	AVANTIKA	Y	F	0	0	0
<input type="checkbox"/>	UG22016	2022	Jiwode	Aachal	Y	F	0	0	0
<input type="checkbox"/>	UG22034	2022	Swami	Ajay	Y	M	0	0	0
<input type="checkbox"/>	UG22046	2022	Wankar	Akanksha	Y	F	0	0	0
<input type="checkbox"/>	UG22073	2022	Urkude	Aniket	Y	M	0	0	0
<input type="checkbox"/>	UG22066	2022	Jaiswal	Anshu	Y	M	0	0	0
<input type="checkbox"/>	UG22048	2022	Zade	Anu	Y	F	0	0	0
<input type="checkbox"/>	UG22010	2022	Tejekar	Apurva	Y	F	0	0	0
<input type="checkbox"/>	UG22056	2022	Ramdham	Arya	Y	F	0	0	0



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Screenshot of Sack Info 2.5 ERP showing Examination Information

The screenshot shows a web browser window displaying the Sack Info 2.5 ERP interface. The browser address bar shows the URL `14.1.119.45:671/MainFrame.aspx`. The application header includes the logo, the text "Sack Info 2.5 ERP", the license information "Licence To : AGNIHOTRI AGNIHOTRI COLLEGE OF PHARMACY", and a user greeting "Welcome, ASHUTOSH". A navigation menu at the top right contains buttons for Home, Opac Search, Contact, and Help.

The main content area displays a form titled "College Exam Marks". The form fields are as follows:

- Academic Year: 2022 - 2023
- Student Id*: UG22001
- Name*: Ashwini
- Branch*: PHARMACY
- Course*: UG
- Exam Type*: [Dropdown]
- Year*: 1ST YEAR
- Semester*: [Dropdown]

At the bottom of the form, there is a "Status" dropdown set to "Clear" and three buttons: "Edit Marks", "Save", and "Cancel".

A sidebar menu on the left lists various system modules, including "EXAM SECTION" with sub-items like "Add User", "Master Entry", "Reports", and "Transactions".

The Windows taskbar at the bottom shows the system time as 11:09 AM on 10/10/2023.



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CRITERION 6

6.2.2

Annual e- governance Report




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6.2.2 Annual e- governance Report

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ANNUAL E-GOVERNANCE REPORT 2022-23

Students Admission and Support

Student's admission is conducted through CET cell online. Details of admitted students fee collection is maintained in ERP software.

Eligible students use online scholarship facilities by;

- DBT (Direct Benefit Transfer) Portal provided by the Government of Maharashtra.
- National Scholarship Portal provided by the Government of India.


Institute provided VMEDULIFE virtual platform for online teaching and examination of students.

Staff Attendance: The staff attendance is continues to be taken with a biometric system.

Accounts and Finance: College use computer software for Accounts and Finance purposes.

Internet Facility: Internet and Wi-Fi facility provided for staff and students. Annual plan through BSNL internet connection with 100 Mbps speed.




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ANNUAL E-GOVERNANCE REPORT 2021-22

Students Admission and Support

Student's admission is conducted through CET cell online. Details of admitted students fee collection is maintained in ERP software.

Eligible students use online scholarship facilities by;

- DBT (Direct Benefit Transfer) Portal provided by the Government of Maharashtra.
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ANNUAL E-GOVERNANCE REPORT 2020-21

Students Admission and Support

Student's admission is conducted through CET cell online. Details of admitted students fee collection is maintained in ERP software.

Eligible students use online scholarship facilities by;

- DBT (Direct Benefit Transfer) Portal provided by the Government of Maharashtra.
- National Scholarship Portal provided by the Government of India.


Institute provided VMEDULIFE virtual platform for online teaching and examination of students.

Staff Attendance: The staff attendance is continues to be taken with a biometric system.

Accounts and Finance: College use computer software for Accounts and Finance purposes.

Internet Facility: Internet and Wi-Fi facility provided for staff and students. Annual plan through BSNL internet connection with 100 Mbps speed.




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ANNUAL E-GOVERNANCE REPORT 2019-20

Students Admission and Support

Student's admission is conducted through CET cell online. Details of admitted students fee collection is maintained in ERP software.

Eligible students use online scholarship facilities by;

- DBT (Direct Benefit Transfer) Portal provided by the Government of Maharashtra.
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ANNUAL E-GOVERNANCE REPORT 2018-19

Students Admission and Support

Student's admission is conducted through CET cell online. Details of admitted students fee collection is maintained in ERP software.

Eligible students use online scholarship facilities by;

- DBT (Direct Benefit Transfer) Portal provided by the Government of Maharashtra.
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Bapujiwadi, Ramnagar, Wardha 442001, Maharashtra.

E- GOVERNANCE POLICY

All databases and information should be in electronic form and not manual. The workflow within different sections or departments should be automated to enable efficient governance in the college in order to serve all the stakeholders.

A- ICT is used to automate, transfer, and analyze the data or information in the college administration for all the purposes of Admissions, Workload, Timetable, Internal Assessment, Examination, Attendance, Result etc.

B- It is also adopted for all the management aspects like Student Management, Campus management, Employees management and Administration management.

C- The manual tasks like record keeping, inventory, stock checking and filing have also transformed with the use of digital technology. The voluminous data is handled efficiently and smoothly under e-governance with less and less use of paper in office.

D- The Accounts is greatly benefitted with the use of e-governance while handling the pay rolls, salaries, investments, balance of payments, fee collection etc. particularly aligned with the Govt. policy of digital payments in the institutions for better accountability and transparency.

E- The college library has expanded its services and resources most significantly for all the users with automation and digitization.

F- The stakeholders of the college- students, teaching staff, non-teaching staff, alumni come together

under the umbrella of e-governance without space and time constraints.

G- In order to promote the use of ICT for the purpose of e-governance the administrative staff is trained, and their capacity-building is taken up regularly to use the products and services of e-governance at the college.

E-governance works as the key of good governance by offering an effective, efficient, accountable and transparent administrative system in the college.




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